LDAWE • Learning Disabilities Association of Windsor-Essex County

Job Posting

Position: Youth Coach

Location: LDAWE Office – 3640 Wells St., Cottage 6, Windsor, ON N9C 1T9

Posting Status: Part-time Contract – November 23, 2026 – June 30, 2027

Hours: up to 8 hours/week

Salary: $25

Details:
The Learning Disabilities Association of Windsor-Essex County seeks a compassionate and resourceful Youth Coach to support individuals navigating challenges related to executive functioning, education, employment, and life skills. This is a short-term contract position with the potential for extension, pending funding.

As a Youth Coach, you'll provide individualized coaching to help youth (ages 15-29) develop self-awareness, build structure and routines, improve organization and time management, and reach personal, academic, and career goals. Regular supervision and team support are provided.

This is a contract position with potential for renewal based on funding availability.

Duties:
- Work 1:1 with youth to achieve their goals
- Support participants with goal setting and action planning for school, employment, and personal growth.
- Help youth improve time management, organization and planning skills.
- Offer practical tools for navigating transitions, overcoming barriers and building confidence.
- Maintain accurate session notes and documentation.
- Collaborate with other support staff and community partners as needed.
- Other duties as assigned.

Required/Preferred Qualifications:
- Post-secondary education in social work, psychology, education, coaching or related fields;
- Coaching certification or relevant training is an asset but not required.

- Experience coaching or mentoring youth, preferably those with ADHD or learning disabilities;
- Understanding of disabilities, including learning disabilities, ADHD, and ASD;
- Understanding of disability & ADHD-informed approaches;
- Knowledge of community resources related to education, employment and mental health;
- Compassionate, non-judgemental, and strength-based approach;
- Comfortable working independently and remotely, if needed;
- Effective communication and active listening skills;
- Excellent organizational skills.

Conditions of Employment:

- Must have a satisfactory, up-to-date Police Clearance.
- Must have some daytime availability during the workweek to accommodate client scheduling needs.

How to Apply: Please submit your application in writing with a cover letter and resume stating your qualifications to Erin Plumb, Manager at jobs@ldawe.ca by October 30, 2026.

Accommodations:
LDAWE welcomes and encourages applications from people with disabilities. Accommodations are available on request to candidates taking part in all aspects of the selection process.

We thank all candidates for their interest; however, we will contact only individuals selected for interviews. Due to the large volume of applicants, we regret that we cannot confirm receipt of all resumes.