



Idawe • Learning Disabilities Association of Windsor-Essex County

Internal/External Job Posting 2024-01

Position: Barton Tutor – In person (3640 Wells St Cottage 6, Windsor, ON N9C 1T9)

Posting Status: Part-time Contract -12 weeks – March 22 – June 14, 2024

Hours: Minimum of 4 hours/week (two students twice weekly)

Salary: \$20/hour

Details:

LDAWE is looking to hire Tutors to implement a new Barton Spelling and Reading Program. Tutors will report to the Barton Program Coordinator. The Barton reading program is an internationally recognized reading and writing system based on the Orton-Gillingham approach. It teaches Phonemic structure with a multi-sensory approach. This is a one-to-one tutoring program. Tutors will receive comprehensive paid program training from the program coordinator. Tutors will need to successfully complete an assessment to demonstrate their proficiency in delivering the program.

This pilot program will run for 12 weeks. Tutoring is done between 4:00 and 7:00 pm Monday through Thursday. Tutors are expected to commit to a minimum of two evenings per week. **Paid training will occur Friday, March 22nd, from 6:00-9:00 pm and Saturday, March 23rd, from 9:00 am – 3:00 pm, which is mandatory.** Lunch will be provided on Saturday.

Duties:

- Provide one-on-one tutoring support to students;
- Follow lesson plans;
- Promote an atmosphere of success and encourage students to achieve their personal best;
- Complete daily student progress report;
- Other duties as assigned.

Required/Preferred Qualifications:

- Attending post-secondary or have completed post-secondary. Post-secondary studies in social sciences, psychology, or education are considered an asset.
- Effective verbal and written communication;

- Experience in a similar position is an asset;
- Excellent organizational skills;
- Patience and flexibility and the ability to follow a structured lesson plan;
- An understanding of learning disabilities and attention deficit disorder.

Conditions of Employment:

- Must have a satisfactory, up-to-date Police Clearance.
- Tutors will need to successfully complete an assessment to demonstrate their proficiency in delivering the program

How to Apply:

Apply in writing with a cover letter and resume stating your qualifications to Corinne McDonald, Manager of Programs & Client Services, at jobs@ldawe.ca no later than 4 pm on Thursday, February 22, 2024.

Accommodations:

LDAWE welcomes and encourages applications from people with disabilities. Accommodations are available on request to candidates taking part in all aspects of the selection process.

We thank all candidates for their interest; however, only individuals selected for interviews will be contacted. Due to the large volume of applicants, we regret that we cannot confirm that our office has received resumes.