



Idawe • Learning Disabilities Association of Windsor-Essex County

JOB OPPORTUNITY

The LDAWE is looking for passionate, driven, reliable individuals to join our team. The position occurs in the Greater Essex County District School Board (GECDSB) and the Windsor Essex Catholic District School Board (WECDSB) schools.

POSITION: ASSISTIVE TECHNOLOGY TRAINER

POSTING STATUS: PART-TIME CONTRACT – 2022-2023 School Year

SALARY: \$22.00 - \$26.00 per hour

DETAILS: All work hours take place in schools during the regular school day. There is no ability to train on PA days, bus cancellation days, and holidays.

Depending on the employee's availability, hours will vary up to 30 hours per week.

Employees must be available to work at a minimum of 3 full days per week (18 hours) or five part-time days per week. Consistent days are required.

Employees must select one catchment area as their home working area - Windsor or Leamington. Travel to other areas is optional. Travel time outside of the home area will be compensated. Mileage outside of the home area is provided.

A Uniform will be provided.

DUTIES:

- Provide direct training to students in the student's home school. Training includes hardware (Laptop & Chromebook), software and assistive technology software, apps, or extensions.
- Provide classroom-training sessions with students and classroom teachers, utilizing existing lesson plans.
- Provide direct training to school staff and others on the technology.
- Complete documents to evaluate the student's progress.
- Promote an atmosphere of success and encourage students to achieve their personal best.
- Identify and resolve computer and software issues as they arise.

REQUIRED/PREFERRED QUALIFICATIONS:

- A related degree/diploma or working towards;
- Exceptional organizational skills;
- Strong computer skills and working knowledge of software used in educational settings;
- Effective and independent problem-solving/troubleshooting skills;
- Ability to connect with students with diverse needs and abilities;
- Prior experience working with children and youth with exceptionalities preferred;

CONDITIONS OF EMPLOYMENT:

- Must obtain a satisfactory up-to-date Police Clearance with a vulnerable sector.
- Must obtain a satisfactory up-to-date TB Skin Test.
- Must have a valid driver's license and vehicle. Mileage will be reimbursed as per the Association's Expense Claim Policy.
- As per company policy, proof of being fully vaccinated against Covid-19 is required.

HOW TO APPLY:

Apply in writing with a cover letter and resume by September 9, 2022, 4 pm specifically stating your qualifications to Kate Davis, Assistive Technology Coordinator, at jobs@ldawe.ca.